

Instructions for completion of Player/Team Status Form

To be used when a player is requesting to be released from a team OR when requesting to transfer to a new team within the seasonal year.

- Complete form with player and parent signature on form.
- Make two copies of this form.
- Keep one copy for your file.
- Mail (2) copies of the form to an authorized official of the team the player is requesting to be released from (or ask team official to sign two copies).
- Include note asking team official to sign both copies and forward both copies to league registrar for his/her signature. Release is not complete without league registrar signature. League registrar will keep one copy.
- Include self-addressed envelope with correct postage for the league registrar to mail completed release back to player.
- Once release is returned, the player will submit completed Player/Team Status Form to the new team with registration. Mark the box indicating transfer. OYSAN approval required for all inter-league transfers.

In order to remove a player from a roster, a Player/Team Status Form must be completed and submitted to the registrar of the league the team is registered in. A player is rostered to a team for a seasonal year. If the player requests to be released to play on another team or if the player decides not to return to the team, a release form must be completed and submitted. Please note the release form must include the player, parent, the team official and league registrar signature to be complete. Including a self-addressed envelope and postage will help to expedite the process.

If a team official refuses to sign the release or if a team member chooses not to continue to play with the team and not provide the release form, please contact the state office at pmenick@oysan.org or by phone (330) 659-0989.

PLAYER TRANSFERRING TO TEAM IN DIFFERENT LEAGUE; a copy of the approved form must be submitted to the OYSAN State Office for approval. See mailing address and fax number on form.